

## **Pine Mountain Lake Association Job Description**

**Job Title:** Golf Course Snack Shack Cashier  
**Job Code:** 62  
**Employee Name:**  
**Department:** Golf Snack Shack  
**Location:** Cart Barn  
**Reports To:** Food & Beverage Director  
**FLSA Status:** Non-exempt  
**Prepared Date:** 5/17/2024 sa

### **SUMMARY**

Works at the golf course snack shack as a cashier/food handler position while providing excellent customer service to patrons and guests. Due to alcohol sales, must be at least 21 years of age.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

- Provides excellent customer service to patrons and guests.
- Must have cash handling experience.
- Operates the Snack Shack, and the Beverage Cart on the golf course.
- Prepare food for sale-sandwiches, hot dogs, etc.
- Must have weekend and holiday availability
- Regular, punctual attendance is required.
- Other duties may be assigned.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Due to alcohol sales, must be at least 21 years of age.

### **EDUCATION and/or EXPERIENCE**

High school diploma or equivalent, plus one-year minimum supervisory experience or equivalent combination of education and experience.

### **LANGUAGE SKILLS**

Ability to read, and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals. Ability to write routine reports. Ability to speak effectively groups of customers or employees of the organization.

### **MATHEMATICAL SKILLS**

Ability to add, subtract, make correct change and balance bank bag and register. Ability to apply concepts of bookkeeping principles.

### **REASONING ABILITY**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

### **CERTIFICATES, LICENSES, REGISTRATIONS**

ServSafe Food Handler certification and Responsible Beverage Service (RBS) Certificate.

## **OTHER SKILLS AND ABILITIES**

Ability to operate specific kitchen equipment and tools.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; to stoop, kneel, crouch, or crawl; talk or hear; and taste or smell.

The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception, and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts. The employee is occasionally exposed to wet and/or humid conditions; fumes or airborne particles and toxic or caustic chemicals.

The noise level in the work environment is usually moderate.

Employee shall work well under pressure; meet multiple and sometimes competing deadlines. Employee shall at all times demonstrate cooperative behavior with colleagues and supervisors.