

Pine Mountain Lake Association Job Description

Job Title: Seasonal Golf Maintenance
Job Code: 66
Employee Name:
Department: Golf Maintenance
Location: Pine Mountain Lake Maintenance Yard
Reports To: Golf Course Superintendent
FLSA Status: Non-exempt
Prepared Date: 03/29/2021 sa

SUMMARY

Assists with daily operations of golf course maintenance during the growing season.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Daily raking of the sand traps using a riding vehicle
- Hand raking daily
- Gopher maintenance and gopher mound clean up
- Daily set up of the tee boxes
- Daily restroom cleaning
- Detail weed-eating of turf
- Daily Golf cart / turf truck operation
- Must be able to work in a variety of weather conditions
- Regular, punctual attendance is required.
- Performs other required tasks and duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school degree or equivalent
Previous Golf Course maintenance experience preferred.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to speak effectively before property owners or guests of organization.

CERTIFICATES, LICENSES, REGISTRATIONS

Valid California driver's license required.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work tasks are performed mainly outdoors and involve physical strength and endurance.
- Must be able to work in varying temperatures and inclement weather.
- Works with heavy equipment such as mowers, rollers, cutters and utility vehicles.
- Position requires walking and standing for long periods of time. Length of time of these tasks may vary from day to day and task to task.

- Requires grasping, writing, standing, sitting, walking, repetitive motions, bending, climbing, listening and hearing ability and visual acuity.
- Must be able to lift 20-50 lbs. occasionally, and on a regular and continuing basis to move objects.
- Must be able to bend, stoop, squat and stretch frequently.
- Vision occurs continuously with the most common visual functions being those of near and color vision and depth perception.
- Requires manual dexterity to use and operate all necessary equipment.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions and is regularly exposed to vibration. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme cold and extreme heat.

The noise level in the work environment is usually moderate to loud.

Employee shall work well under pressure; meet multiple and sometimes competing deadlines. Employee shall at all times demonstrate cooperative behavior with colleagues and supervisors.